

# Facilities Officer

## Grade 3.1

Northern Victoria  
Irrigation Renewal Project

**NVIRP**  
waterforgrowth

- **High profile organisation**
- **Critical role in state owned entity**
- **\$2 billion project**
- **Located in Shepparton**

Reporting to the Human Resources Manager, the Facilities Officer will undertake a key role within a Human Resources Team to ensure that all NVIRP facilities are maintained and managed according to OH&S and NVIRP requirements.

If you enjoy a challenge, have high level time management and customer service skills and the ability to coordinate contractors and suppliers, as well as exceptional administration skills, then this is the role for you. Role offers diversity and flexibility to the successful candidate.

Remuneration \$52,182 - 57,771 pa plus superannuation

Position descriptions and further information are available by contacting Leisa Clarke, Human Resources Manager, on [1300 163 006](tel:1300163006) or by visiting the NVIRP website at [www.nvirp.com.au](http://www.nvirp.com.au).

Confidential applications should be e-mailed to [leisa.clarke@nvirp.com.au](mailto:leisa.clarke@nvirp.com.au) by COB 10 September 2010.

[www.nvirp.com.au](http://www.nvirp.com.au)

**Northern Victoria Irrigation Renewal Project is an equal  
employment opportunity employer**