

POSITION DESCRIPTION

Position:	Manager Connections Implementation
Position Number:	18
Reports to:	Executive Manager Modernisation
Location:	461 Wyndham Street, Shepparton
Duration:	12 Month Maternity Leave Placement
Salary:	Grade: 5.1

Primary purpose of the position

Reporting to the Executive Manager Modernisation, the Manager Connections Implementation will have a pivotal role within the modernisation team. Leading a dynamic and diverse project team, this role will be responsible for developing and managing modernisation plans, stakeholder engagement and implementation of irrigation reconfiguration.

Organisational Context

The state-owned entity Northern Victoria Irrigation Renewal Project (NVIRP) is a key component of the Victorian Government's strategy to ensure water supplies across the state – Our Water Our Future. NVIRP is responsible for planning, designing and delivering Australia's largest irrigation renewal project upgrading the irrigation infrastructure in the Goulburn Murray Irrigation District (GMID).

The project will be delivered in two stages. Stage 1 works will deliver 225 GL of long-term average annual water savings, which will be shared between irrigators, the environment and Melbourne water users. Eighty per cent of these savings will remain in the GMID. Stage 1 will be funded by the Victorian Government (\$600M), Melbourne Water (\$300M) and Goulburn-Murray Water (\$100M).

Stage 2 works will deliver 200 GL of long-term average annual savings. These savings will be split equally between irrigators and the environment, including Lake Eildon, the Murray and Snowy Rivers. The Commonwealth Government has agreed to fund this stage of the project, allocating an amount of up to \$1 billion. This is currently being considered through a due diligence process.

The project will improve water efficiency with new state of the art technology and reduce losses from leakage, seepage, evaporation and other inefficiencies associated with ageing infrastructure. NVIRP will result in the development of a world class irrigation system and enhance environmental flows and urban water supplies.

Key Stakeholders

Internal Relationships

NVIRP Board

Chief Executive Officer and Executive Management Team

All other NVIRP Staff

Transfield Services Australia (Managing Contractor)

External Relationships

Landowners and community members/groups

Internal and External Auditors

Goulburn Murray Water

Various Federal, State and Local Government Departments

Regional Development Victoria

Key Accountabilities

KRA	Tasks
<p>1. Manage the Implementation of all capital works and non-capital works associated with the Connections Program, including Occupational Health and Safety and Environmental requirements, meter replacement, water administration and connections agreements.</p>	<ul style="list-style-type: none"> • Manage the relationship between NVIRP Modernisation and Capital Works in the management of the Implementation of decommissioning works. • Ensure all Planning, Occupational Health and Safety, Environmental and Cultural heritage assessments are undertaken as a result of the decommissioning program. • Manage the consultation component of the backbone meter replacement program in close liaison with the Capital Works Group and Transfield Services Australia. • Manage the development and execution of all Connection Program Legal Agreements and Water Share purchase agreements. • Ensure Capital Works, complete all works as agreed in legal agreements on time and to the agreed standard • Manage the on-farm verification process. • Contribute to the management and delivery of quality assurance and Occupational Health and Safety activities, including the establishment and implementation of action plans to ensure continual improvement and program integrity.
<p>2. Manage the Technical Support Unit</p>	<ul style="list-style-type: none"> • Ensure unit appropriately resourced and trained. • Instil an culture of continuous improvement and Occupational Health and Safty Best Practice (processes, systems and reporting) • Ensure close liaison occurs with Goulburn-Murray Water at an operational and management level to ensure efficient delivery of the connections program. • Manage the Unit's performance against delivery targets and review performance quarterly in line with normal quality assurance reviews.

	<ul style="list-style-type: none"> • Develop performance plans for all staff reporting to the position and manage performance appraisal process. • Conduct 12-monthly review of all Position Descriptions for positions that report directly to this position to ensure relevant and up to date • Manage the Units workload in relation to legal agreement preparation, 4% exemption co-ordination and other tasks as required of NVIRP.
3. Convene and manage Modernisation Consultation Committees within allocated Irrigation Areas	<ul style="list-style-type: none"> • Convene and facilitate regular meetings of MCCs within allocated Irrigation Areas in accordance with endorsed Charters • Develop ongoing and professional working relationship with allocated MCC Chairs and members. • Provide direction to administrative support to ensure efficient meeting procedures are kept. • Provide timely reports as required
4. Show leadership in contributions to communication and promotion of Connections Program and NVIRP activities	<ul style="list-style-type: none"> • Develop marketing/promotional materials in conjunction with Communications Group. • Coordinate public meetings in allocated Irrigation Areas • Facilitate promotional opportunities at industry events and engage with community groups to promote irrigation modernisation • Lead and facilitate training and educational workshops and seminars as required.
5. Manage stakeholder relationships	<ul style="list-style-type: none"> • Liaise with DPI, CMAs, local councils and other interested parties to ensure accurate communication of connections program objectives and to consider interests of other stakeholders in the roll out of the program
6. Special Projects	<ul style="list-style-type: none"> • Manage special projects that are initiated e.g. Campaspe Future Management Strategy
7. Input proactively in the Modernisation Management Unit	<ul style="list-style-type: none"> • Contribute to the development and review of policies and procedures specific to the delivery of the Connections Program, including review and refinement of existing policies and procedures; • Provide input and technical advice into the development of new policies and procedures. • Provide advice on the interpretation and implementation of policy relevant to the Connections Program. • Provide input into the management of the Connections Program

Key Selection Criteria

Required Specialist Skills and Knowledge

- Demonstrated experience in customer consultation and community engagement;
- Extensive understanding of the Goulburn Valley Foodbowl irrigation network;
- Well developed knowledge of irrigation systems and infrastructure; and
- Demonstrated experience in project management using best practice Occupational Health and Safety Principles.

Preferred Specialist Skills and Knowledge

- Demonstrated experience in a similar role;
- Ability to prioritise multiple tasks and achieve positive outcomes within the required timeframes;
- Proven ability to manage a team of staff with varying work methods and styles;
- Experience in delivering training programs to staff and community groups.
- Well developed written and verbal communication skills;
- Ability to achieve positive outcomes through the use of well developed strategic negotiation skills and the ability to present information and ideas to engage and influence individuals or groups of people.

Qualities

Flexibility / Adaptability: The ability to adapt to changing circumstances, working with minimal direction. Have a willingness to adapt interpersonal style to suit different situations and be receptive of new systems and processes.

Drive and Commitment: Enjoys challenging targets, with a perseverance focused on positive outcomes. Focus on priority tasks and effectively manage conflicting objectives. Invest sufficient time and energy in the role

Qualifications

- Relevant tertiary qualification desirable.
- Current drivers license mandatory.