

Northern Victoria Irrigation Renewal Project



POSITION DESCRIPTION

Position: Modernisation Coordinator
Reports to: Manager Connections Consultation
Salary: Grade 3 – 4
Location: Shepparton, Kerang, Rochester, Cobram
Duration: Up to June 2013

Primary purpose of the position

This position reports to the Manager Connections Consultation, providing key support to the delivery of the Connections Program by facilitating landowner and community consultation.

The Modernisation Coordinator is required to work closely with internal and external stakeholders, to negotiate and deliver business cases to enable the modernisation of the Goulburn Murray Irrigation District, through rationalisation and redesign of farm layouts. This involves close liaison with and management of Farm Designers delivering the Farm Irrigation Assessment program.

Organisational Context

The Victorian Government has invested \$1 billion in Stage 1 of the Northern Victoria Irrigation Renewal Project to secure an estimated water savings of 225 GL annually by 2012. This will include new Victorian Government funding of \$600 million as well as contributions from Melbourne Water (\$300M) and Goulburn Murray Water (\$100m). Stage 1 is for five years. The saved 225 GL will be distributed to irrigators, the environment and Melbourne Water.

The Northern Victoria Irrigation Renewal Project encompasses the reconfiguration rationalisation and modernisation (channel automation, piping, channel lining and metering) of the Goulburn Murray Irrigation District (GMID).

The GMID is Australia's most extensive irrigation network and the program is expected to generate substantial economic growth from the Goulburn Murray region.

The cost to modernise the irrigation system on the delivery side has been estimated to cost \$2.2 billion. The Commonwealth Government has promised a further \$1 billion to the project.

The State Owned Enterprise for Northern Victoria Irrigation Modernisation in Northern Victoria (trading as NVIRP) is a state owned entity established specifically to plan, design and deliver on the modernisation program in collaboration with Goulburn-Murray Water.

The entity has an independent government appointed seven-member board.

Key Stakeholders

Internal Relationships

All NVIRP staff

External Relationships

Community members

Landowners and farm operators

Rural residential water users

Farm Designers

Department of Sustainability and Environment

Catchment Management Authorities

Department of Primary Industries

Goulburn Murray Water and other water authorities

Contractors and suppliers

Key Accountabilities

KRA	Tasks
Consultation	Coordinate and undertake landowner consultation to facilitate rationalisation and modernisation outcomes supporting the NVIRP Connections Program
	Undertake community, agency or other consultation activities as directed by the Modernisation Management Team from time-to-time.
Farm Irrigation Assessment Program Management	Coordinate Farm Design resources and prioritisation within allocated district. Work collaboratively with Designers to ensure positive outcomes for landowners and NVIRP.
Business Case development and approval	Develop business cases for landowners (individuals and groups) to realise rationalisation and modernisation opportunities. Deliver accurate supporting documentation and clear justification supporting proposed business cases. Manage specific strategic connections projects from concept to development to implementation.
Team development and support	Identify training opportunities, actively participate and lead training sessions as directed by the Manager Connections Consultation. Actively participate in internal staff workshops.
Business coordination skills	Coordinate business administration components of landowner business cases, collate associated supporting documentation and facilitate the development of complex documentation in support of your recommendations for decision making and project approvals.
Occupational Health & Safety	Participation in the organisation's OH&S processes, including: <ul style="list-style-type: none"> - Familiarisation with the organisation's policies and procedures; - Actively participating in the consultation process to contribute to the development of policies and procedures; - Actively monitoring the workplace to maintain a safe working environment for all employees and reporting identified hazards; - Actively participating in the organisation's OH&S Awareness Training Program.

Selection Criteria

1. Strong verbal **communication skills** and the demonstrated ability to confidently communicate with many types of stakeholders. You will be required to educate and consult with community members, providing sufficient information and support to enable landowners to make informed decisions. A collaborative, open and transparent communication style is required.
2. Experience **negotiating** difficult outcomes with a diverse group of stakeholders and implementing change;
3. Demonstrated experience in **project management**. You will be required to manage a large portfolio of projects, maintaining regular contact with relevant parties and ensuring timely decision making. This will involve the prioritisation of work tasks and responsibilities to ensure program outcomes are achieved.
4. Demonstrated high level of **written communication skills**. Attention to detail and strong document review skills will be integral to your success in this position, with the requirement to review complex legal and property documentation;
5. Demonstrated **computer skills**, with the requirement to utilise MS Office products at a complex level, as well as good knowledge of database purpose and operation are required for this position.
6. **Business coordination** and administrative tasks are involved in this role, accordingly demonstrated attention to detail and ability to collate and develop simple and complex documentation to satisfy quality assurance requirements is mandatory for this position.
7. Demonstrated ability and aspiration to **work within a dynamic team**, assisting with the achievement of group objectives and prioritising workload accordingly.
8. An understanding of the **irrigation industry, NVIRP's objectives, stakeholders and political environment** will be highly regarded.